

SOUTHERN MONTGOMERY COUNTY MUNICIPAL UTILITY DISTRICT **APPLICATION FOR COMMERCIAL UTILITY SERVICE**

This application and supporting data must be completed in full and submitted to the District office at 25212 I-45 North, Spring, Texas 77386 by the first Friday of the month. Applications submitted after this date will be considered the following month. The Utility Systems Manager will consider only a completed application and supporting data for review. Please submit the following information with this application:

- 1) Application review fees payable to Southern Montgomery County MUD according to the following table:

0 to 1 Acre	\$400.00
1+ Acre to 5 Acres	\$800.00
5+ Acres to 10 Acres	\$1,500.00
10+ Acres to 50 Acres	\$2,500.00
Over 50 Acres	District's Cost
- 2) Damage Deposit in the amount of \$2,500 payable to Southern Montgomery County MUD.
- 3) Copy of the City of Houston **FINAL** plat approval form CPC-101, City of Oak Ridge North plat approval or previously recorded subdivision plat.
- 4) Boundary survey prepared by a registered professional land surveyor of the proposed development or owner's boundary.
- 5) Four (4) sets of civil drawings (no architectural) prepared by a registered professional engineer including all information and items listed on Attachment "A", Engineers Check List. Failure to include all items required with the civil drawings will be considered incomplete. Plans will be returned to the engineer for further processing.

Sites requiring extension of public water or wastewater facilities will have the public utility plans prepared by the District Engineer. Only plans prepared by the District Engineer will be accepted. Owner is responsible to contact the Utility Systems Manager to coordinate contact documents for preparation of the drawings. The Application for Commercial Utility Service will not be considered complete until the Owner has a signed contract with the District Engineer for the preparation of public utility plans.

Failure to submit any one of these items will constitute an incomplete application. The review process will not commence until all items have been submitted.

PROJECT NAME: _____ **ACREAGE:** _____

Location: Street: _____ (Address or nearest intersection)

Subd. Name: _____ Reserve: _____ Lot: _____ Block: _____

Survey Abstract Name: _____ Number: _____

Engineer: Company Name: _____ Contact Person: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: (____) _____ Fax: (____) _____ E-Mail: _____

Owner: Company Name: _____ Contact Person: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: (____) _____ Fax: (____) _____ E-Mail: _____

District Rules and Regulations Received by: _____

Applicant's Signature

District Rules and Regulations Issued by: _____

District Representative

Applicant's signature represents owner/engineer agrees to follow the Rules and Regulations of the District. Failure to comply with these rules constitutes a violation of the District's Rate Order and owner/engineer is subject to penalties or fines up to \$10,000 per occurrence.

Commitment No. _____

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This page is to be completed by the project engineer. Line sizes and capacity allocations will be based upon current City of Houston requirements for site development. District may adjust numbers to meet minimum requirements in approval letter.

Type and Size of Business:	Retail/Shopping Center:	_____	Square Feet
	Office:	_____	Square Feet
	Warehouse:	_____	Square Feet
	Restaurant/Fast Food:	_____	Square Feet
	Car Repair	_____	Square Feet
	Convenience Store	_____	Square Feet
	Church	_____	Seats
	Residence/Townhome	_____	Units
	Apartments:	_____	Units
	Toilet	_____	Toilets
	Other:	_____	_____

Water Facilities:

Size of Domestic Meter Requested: _____ Average Daily Flow Requested: _____ G.P.D.
Irrigation Meter: Yes _____ No _____ Size of Irrigation Meter Requested: _____
Fire Protection System: Yes _____ No _____ Size of Fire Line Required: _____

Wastewater Facilities:

Size of Sewer Connection Requested: _____ Average Daily Flow Requested: _____ G.P.D.
Grease Trap: Yes _____ No _____ Size of Grease Trap Requested: _____

Drainage Facilities:

Type: Underground: _____ Open Ditch: _____ Sheet Flow: _____ Detention Pond: _____
Discharge Point: Road Ditch: _____ Storm Sewer: _____ Drainage Channel: _____
Jurisdiction: County: _____ TxDOT: _____ Drainage Dist. 6: _____ Woodlands: _____

Engineers Signature: _____

The Utility Systems Manager will review the plans and application. A written recommendation will be submitted to the Board of Directors describing the project parameters and required connections. The recommendation will be considered by the Board of Directors at a regular meeting. Upon approval by the Board of Directors, the Utility Systems Manager shall stamp the submitted drawings indicating approval. Drawings not stamped by the Utility Systems Manager are not valid. Within ten (10) days of approval, the Utility Systems Manager will provide the owner/engineer a copy of the recommendation letter and tap fee invoice that will include all labor, equipment, materials, inspections, and impact fees required to obtain a permit. The owner must contact the Utility Systems Manager to schedule a pre-construction meeting to pay the tap fees and review District policies prior to starting construction. The contractor must also attend the pre-construction meeting. A construction permit and approval letter will be provided at the meeting after all fees have been paid.